



# रामदेव पी. जी. कालेज

जी. टी. रोड, गोधना, जंगीगंज, भदोही - 221310 (उ.प्र.)  
(महात्मा गाँधी काशी विद्यापीठ, वाराणसी से सम्बद्ध)

पत्रांक .....

दिनांक : 22.07.2023

## Notice

1st meeting of recently formed IQAC ( Internal Quality Assurance Cell ) is scheduled on 27-07-2023 at 11 AM in Principal office. Following members are requested to attend the meeting :-

1. Dr. Pankaj Kumar Shukla	Principal	Chairman, IQAC
2. Mr. Bhanu Pratap Singh	Asst. Prof., Dept. of B.Ed.	Member
3. Mr. Hansraj Kumar	Asst. Prof., Dept. of Economics	Member
4. Mr. Manish Kumar	Asst. Prof., Dept. of B. Ed.	Member
5. Mr. Raj Bali Mishra	Chairman of Management Committee	Member
6. Mr. Sarvesh Pandey	Office Superintendent	Member
7. Mr. Bateshwar Nath Pandey	Stakeholder representative	Member
8. Ms. Swechchha Pandey	Student representative	Member
9. Mr. Satish Kumar Dwivedi	HOD, Dept. of D. El. Ed.	Invited Member
10. Mr. Omkranti Yadav	Asst. Prof., Dept. of BCA	Invited Member
11. Dr. Abha Pandey	Asst. Prof., Dept. of Hindi	Invited Member

Agenda of the meeting :

Planning for NAAC

You are requested to attend the meeting in Principal office.

Regards !

*Tiwari*  
22.07.2023  
(Trineta Ram Tiwari)  
Coordinator, IQAC  
Coordinator-IQAC  
Ramdev P.G. College  
Jangiganj, Bhadohi-221310



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पत्रांक .....

दिनांक : 31.07.2023

## Minutes of Meeting

1<sup>st</sup> meeting of IQAC was held on 27-07-2023 at 11 AM in principal office.

Following members were present.

1. Dr. Pankaj Kumar Shukla	Principal	Chairman, IQAC
2. Mr. Bhanu Pratap Singh	Asst. Prof., Dept. of B.Ed.	Member
3. Mr. Hansraj Kumar	Asst. Prof., Dept. of Economics	Member
4. Mr. Manish Kumar	Asst. Prof., Dept. of B. Ed.	Member
5. Mr. Raj Bali Mishra	Chairman of Management Committee	Member
6. Mr. Sarvesh Pandey	Office Superintendent	Member
7. Mr. Satish Kumar Dwivedi	HOD, Dept. of D. El. Ed.	Invited Member
8. Mr. Omkranti Yadav	Asst. Prof., Dept. of BCA	Invited Member
9. Dr. Abha Pandey	Asst. Prof., Dept. of Hindi	Invited Member

The minutes of meeting are as follows :

### **Agenda : Planning for NAAC**

The members discussed various matrix of the NAAC guidelines. It was decided to start with few matrix points. Following points were taken up to start with.

#### **(a) Feedback from Stakeholders :**

The member suggested to start with feedback from students, alumni and faculty members. Based upon feedback, necessary steps/work should be taken up to improve the quality of the college.

#### **(b) Career Counseling :**

To improve quantity of students for better career, Career Counseling for the students should be started.

#### **(c) Outreach program :**

It was decided to workout outreach to start out reach program in near by village/area. As there was no other matter to discuss, the meeting ended with vote of thanks.

*(Signature)*  
 (Dr. Pankaj Kumar Shukla)  
 Chairman, IQAC  
 PRINCIPAL  
 Ramdev P.G. College  
 Jangiganj, Bhadohi-221310

*(Signature)*  
 (Trinetra Ram Tiwari)  
 Co-ordinator, IQAC  
 Coordinator-IQAC  
 Ramdev P.G. College  
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पत्रांक .....

दिनांक : 17.11.2023

## Notice

2<sup>nd</sup> meeting of IQAC (Internal Quality Assurance Cell) is scheduled on 22-11-2023 at 1PM in Principal office. Following members are requested to attend the meeting :-

1. Dr. Pankaj Kumar Shukla	Principal	Chairman, IQAC
2. Mr. Bhanu Pratap Singh	Asst. Prof., Dept. of B.Ed.	Member
3. Mr. Hansraj Kumar	Asst. Prof., Dept. of Economics	Member
4. Mr. Manish Kumar	Asst. Prof., Dept. of B. Ed.	Member
5. Mr. Raj Bali Mishra	Chairman of Management Committee	Member
6. Mr. Sarvesh Pandey	Office Superintendent	Member
7. Mr. Bateshwar Nath Pandey	Stakeholder representative	Member
8. Ms. Swechchha Pandey	Student representative	Member
9. Mr. Satish Kumar Dwivedi	HOD, Dept. of D. El. Ed.	Invited Member
10. Mr. Omkranti Yadav	Asst. Prof., Dept. of BCA	Invited Member

## Agenda :-

1. Action taken report on 1<sup>st</sup> meeting points.
2. Internship/Project work/Field work planning.
3. Career guidance planning.
4. Any other which may arise during meeting.

You are requested to attend the meeting in Principal office.

Regards !

*T. Tiwari*  
17.11.2023

(Trinetra Ram Tiwari)

Coordinator, IQAC

Coordinator-IQAC

Ramdev P.G. College  
Jangiganj, Bhadohi-221310



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पत्रांक .....

दिनांक : 25.11.2023

## Minutes of Meeting

2<sup>nd</sup> meeting of IQAC was held on 22-11-2023 at 11 AM in principal office.

Following members were present.

1. Dr. Pankaj Kumar Shukla	Principal	Chairman, IQAC
2. Mr. Bhanu Pratap Singh	Asst. Prof., Dept. of B.Ed.	Member
3. Mr. Hansraj Kumar	Asst. Prof., Dept. of Economics	Member
4. Mr. Manish Kumar	Asst. Prof., Dept. of B. Ed.	Member
5. Mr. Raj Bali Mishra	Chairman of Management Committee	Member
6. Mr. Sarvesh Pandey	Office Superintendent	Member
7. Mr. Bateshwar Nath Pandey	Stakeholder representative	Member
8. Ms. Swechchha Pandey	Student representative	Member
9. Mr. Satish Kumar Dwivedi	HOD, Dept. of D. El. Ed.	Invited Member
10. Mr. Omkranti Yadav	Asst. Prof., Dept. of BCA	Invited Member
11. Dr. Abha Pandey	Asst. Prof., Dept. of Hindi	Invited Member

The minutes of meeting are as follows :

1. Action taken report on 1<sup>st</sup> meeting points.
2. Internship/Project work/Field work planning.
3. Career guidance planning.
4. Any other which may arise during meeting.

### Agenda 1 : Action taken report on 1<sup>st</sup> meeting points

The members discussed action taken report on 1<sup>st</sup> meeting points.

#### **(a) Feedback from Stakeholders :**

Feedback from students and faculty members have been taken. Based upon the feedback, work on building renovation, RO water supply, water cooler, sitting arrangement in ground, building white wash etc. have been initiated.

**(b) Career Counseling :**

Department wise career counseling program should be started. HoDs were asked to go for career counseling at regular interval.

**(c) Outreach program :**

A modality for organizing outreach program was discussed. It was decided to start the program as soon as possible.

**Agenda 2 : Internship/Project work/Field work planning**

A modality for organizing Internship/Project work/Field work planning was discussed. BCA department was instructed to focus on good quality project work.

**Agenda 3 : Career guidance planning**

The career guidance has been started. Career counseling on the topic "Career Guidance for CTET/UPTET" was organized on 22 Sep. 2023.

**Agenda 4 : Any other point which may arise during meeting**

Various points viz building renovation, sitting arrangement in ground, building white wash etc. raised during the meeting. Instruction to admin officer has been given to initiate the work in phase manner.

*PKS*  
*25/11/2023*  
(Dr. Pankaj Kumar Shukla)  
Chairman, IQAC  
PRINCIPAL  
Ramdev P.G. College  
Jangiganj, Bhadohi-221310

*Trinetra Ram Tiwari*  
*25.11.2023*  
(Trinetra Ram Tiwari)  
Co-ordinator, IQAC  
Coordinator-IQAC  
Ramdev P.G. College  
Jangiganj, Bhadohi-221310



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पत्रांक .....

दिनांक : 22.02.2024

### Notice

3<sup>rd</sup> meeting of IQAC (Internal Quality Assurance Cell) is scheduled on 27-02-2024 at 1PM in Principal office. Following members are requested to attend the meeting :-

1. Dr. Pankaj Kumar Shukla	Principal	Chairman, IQAC
2. Mr. Bhanu Pratap Singh	Asst. Prof., Dept. of B.Ed.	Member
3. Mr. Hansraj Kumar	Asst. Prof., Dept. of Economics	Member
4. Mr. Manish Kumar	Asst. Prof., Dept. of B. Ed.	Member
5. Mr. Raj Bali Mishra	Chairman of Management Committee	Member
6. Mr. Sarwesh Pandey	Office Superintendent	Member
7. Mr. Bateshwar Nath Pandey	Stakeholder representative	Member
8. Ms. Swechchha Pandey	Student representative	Member
9. Mr. Satish Kumar Dwivedi	HOD, Dept. of D. El. Ed.	Invited Member
10. Mr. Omkranti Yadav	Asst. Prof., Dept. of BCA	Invited Member

### Agenda :-

1. Action taken report on previous meeting points.
2. Organize Certificate courses for students.
3. Conduct program on gender issues.
4. Encourage faculty members to attend FDP/Workshop/Seminar.
5. Any other point which may arise during meeting.

You are requested to attend the meeting in Principal office.

Regards !

*Tiwari*  
22.02.2024  
(Trinetra Ram Tiwari)  
Coordinator, IQAC  
Coordinator-IQAC  
Ramdev P.G. College  
Jangiganj, Bhadohi-221310



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पत्रांक .....

दिनांक : 28.02.2024

## Minutes of Meeting

3<sup>rd</sup> meeting of IQAC was held on 27-02-2024 at 11 AM in principal office.

Following members were present.

1. Dr. Pankaj Kumar Shukla	Principal	Chairman, IQAC
2. Mr. Bhanu Pratap Singh	Asst. Prof., Dept. of B.Ed.	Member
3. Mr. Hansraj Kumar	Asst. Prof., Dept. of Economics	Member
4. Mr. Manish Kumar	Asst. Prof., Dept. of B. Ed.	Member
5. Mr. Raj Bali Mishra	Chairman of Management Committee	Member
6. Mr. Sarvesh Pandey	Office Superintendent	Member
7. Mr. Bateshwar Nath Pandey	Stakeholder representative	Member
8. Ms. Swechchha Pandey	Student representative	Member
9. Mr. Satish Kumar Dwivedi	HOD, Dept. of D. El. Ed.	Invited Member
10. Mr. Omkranti Yadav	Asst. Prof., Dept. of BCA	Invited Member
11. Dr. Abha Pandey	Asst. Prof., Dept. of Hindi	Invited Member

The minutes of meeting are as follows :

### **Agenda 1 : Action taken report of Second meeting**

The members discussed ATR on previous meeting points.

#### **(a) Internship/Project work/Field work Planning :**

Internship/Project work/Field work for B.A. & M. A. should be started as per NEP programme. Number of Internship/Project work/Field work for BCA & B.Ed. should be enhanced.

#### **(b) Career Guidance Planning :**

The career guidance has been enhanced.

### **Agenda 2 : Organize certificate courses for students**

Certificate courses have been started for concerned departments. Department of BCA organized a certificate program on "Basic Computer Education" for BA students from 11<sup>th</sup> Oct 2023 to 17 Oct 2023.

### Agenda 3 : Conduct program on Gender issue

A modality for organizing a program on gender issue was discussed and it was decided to start the program as soon as possible.

### Agenda 4 : Encourage faculty members to attend FDP/Workshop/Seminar

The process of applying for FDP/Workshop/Seminar from the various agencies was discussed by members. The benefits of FDP/Workshop/Seminar for the college and its faculty members were also discussed.

### Agenda 5 : Any other point which may arise during meeting

No any fresh point was raised in meeting.

*[Handwritten signature]*  
28/02/2024

(Dr. Pankaj Kumar Shukla)  
Chairman, IQAC

**PRINCIPAL**  
Ramdev P.G. College  
Jangiganj, Bhadohi-221310

*[Handwritten signature]*  
28.02.2024

(Trinetra Ram Tiwari)  
Co-ordinator, IQAC

**Coordinator-IQAC**  
Ramdev P.G. College  
Jangiganj, Bhadohi-221310



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पत्रांक .....

दिनांक : 11.05.2024

## Notice

4<sup>th</sup> meeting of IQAC (Internal Quality Assurance Cell) is scheduled on 15-05-2024 at 1PM in Principal office. Following members are requested to attend the meeting.

1. Dr. Pankaj Kumar Shukla	Principal	Chairman, IQAC
2. Mr. Bhanu Pratap Singh	Asst. Prof., Dept. of B.Ed.	Member
3. Mr. Hansraj Kumar	Asst. Prof., Dept. of Economics	Member
4. Mr. Manish Kumar	Asst. Prof., Dept. of B. Ed.	Member
5. Mr. Raj Bali Mishra	Chairman of Management Committee	Member
6. Mr. Sarwesh Pandey	Office Superintendent	Member
7. Mr. Bateshwar Nath Pandey	Stakeholder representative	Member
8. Ms. Swechchha Pandey	Student representative	Member
9. Mr. Satish Kumar Dwivedi	HOD, Dept. of D. El. Ed.	Invited Member
10. Mr. Omkranti Yadav	Asst. Prof., Dept. of BCA	Invited Member

## Agenda :-

1. Action taken report on previous meeting points.
2. Stock checking of physical infrastructure in all department and offices.
3. Preparation for new academic session 2024-25.
4. Planning for organizing conferences/Workshop/Seminar at college level.
5. Any other point which may arise during meeting.

You are requested to attend the meeting in Principal office.

Regards !

*Tiwari*  
11.05.2024

(Trineta Ram Tiwari)

Coordinator, IQAC  
Coordinator-IQAC  
Ramdev P.G. College  
Jangiganj, Bhadohi-221310



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पत्रांक .....

दिनांक : 17.05.2024

## Minutes of Meeting

4<sup>th</sup> meeting of IQAC was held on 15-05-2024 at 11 AM in principal office. Following members were present.

1. Dr. Pankaj Kumar Shukla	Principal	Chairman, IQAC
2. Mr. Bhanu Pratap Singh	Asst. Prof., Dept. of B.Ed.	Member
3. Mr. Hansraj Kumar	Asst. Prof., Dept. of Economics	Member
4. Mr. Manish Kumar	Asst. Prof., Dept. of B. Ed.	Member
5. Mr. Raj Bali Mishra	Chairman of Management Committee	Member
6. Mr. Sarvesh Pandey	Office Superintendent	Member
7. Mr. Bateshwar Nath Pandey	Stakeholder representative	Member
8. Ms. Swechchha Pandey	Student representative	Member
9. Mr. Satish Kumar Dwivedi	HOD, Dept. of D. El. Ed.	Invited Member
10. Mr. Omkranti Yadav	Asst. Prof., Dept. of BCA	Invited Member

The minutes of meeting are as follows :

### **Agenda 1 : ATR on previous meeting points**

The members discussed ATR on previous meeting points.

#### **(a) Organize certificate course for students**

Certificate courses have been started. Also planned for other certificate courses by various departments.

#### **(b) Conduct program on Gender issue**

The program on gender issue was structured. Add on Course on the topic "Gender Studies" was organized from 18<sup>th</sup> April 2024 to 24 April 2024.

#### **(c) Encourage our faculty members to attend FDP/Workshop/Seminar**

All faculty members were encouraged to attend the FDP/Workshop/Seminar.

## **Agenda 2 : Stock checking of physical infrastructure in all departments & offices**

The Chairman instructed to conduct a comprehensive stock checking of physical infrastructure across all departments and offices to ensure functionality, compliance with quality standards and optimal utilization of resources as per guidelines of the NAAC and IQAC objectives.

## **Agenda 3 : Preparation for new academic session 2024-25**

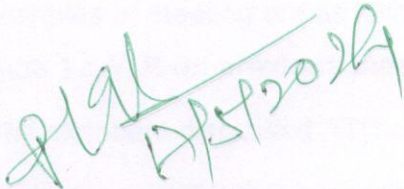
The Chairman asked to ensure comprehensive preparation for the new academic session 2024-25, focusing on academic, administrative and infrastructural readiness to facilitate a smooth start and enhance the quality of education and institutional operations as per NAAC and IQAC objectives.

## **Agenda 4 : Planning to organize academic conference/workshop/seminar**

The planning for conference/workshop/seminar was chalked out after consent of all members. The HODs were asked to organize conference/workshop/seminar for teachers, UG and PG students to increase their skills and knowledge.

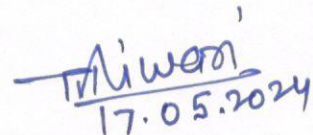
## **Agenda 5 : Any other point which may arise during meeting**

No any fresh point was raised in meeting.

  
17.05.2024

(Dr. Pankaj Kumar Shukla)  
Chairman, IQAC

**PRINCIPAL**  
Ramdev P.G. College  
Bhadohi-221310

  
17.05.2024

(Trinetra Ram Tiwari)  
Co-ordinator, IQAC

**Coordinator-IQAC**  
Ramdev P.G. College  
Jangiganj, Bhadohi-221310